

2020 SunHak Universal Peace Graduate University

8th Class Cadet Admission Handbook



선학UP대학원대학교
SunHak Universal Peace Graduate University

1 Recruitment

Category		Recruiting number	Note
8 th Class of SunHak UP Cadets	Graduate school (True Parents theology, Peace NGO studies)	00	Above level 3 in TOPIK
	Language school (Pre-cadet course)	00	–

2 Admission qualifications

- 1) International Unification church member with a model life of faith, good physical health, and a clear understanding of the providence
 - 2) Graduation from a 4-year university, or having earned a degree of equal or higher status
 - 3) Those with leadership traits and will to pursue the public life
 - 4) Those with neat personal demeanor, without physical or mental handicaps which would hinder the pursuit of the course
- ※ Those applying for the graduate school course must be certified in TOPIK 3 or above.

3 Benefits upon enrollment

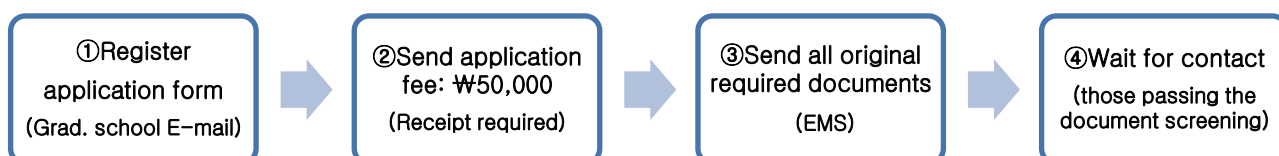
- 1) Ceremony of appointment by True Parents as Cheon Il Guk Special Youth Envoy upon participation in all required programs
- 2) True Parents' special scholarship (tuition, dormitory fee, basic educational fees) provided upon agreement to fulfill the 2-year master's course and 1-year internship
- 3) Differentiated education in faith, spirituality, truth, administration of general affairs, liberal arts and language (Korean, English)
- 4) Participation in seasonal overseas programs (holy ground pilgrimage, witnessing and cultural experience during summer and winter vacation period)

4 Application Guideline

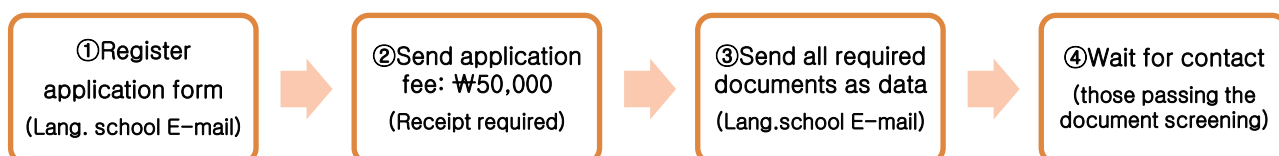
1) Submission of documents: October 21(Mon.)~November 10(Sun.), 2019

2) Application process

▶ Graduate school applicant



▶ Language school applicant



3) Submission of documents

① Registration of application form

Download form: www.sunhakup.ac.kr

Homepage>Admission&Aids>Cadet Course Application Guideline>Application form

Graduate school application E-mail: apply_gs@sunhakup.ac.kr

Language school application E-mail: tli@sunhakup.ac.kr

② Application fee: ₩50,000

▶ Graduate school account information

BANK NAME	KOREA POST OFFICE
SWIFT CODE	SHBKKRSEKPO
NATION	SOUTH KOREA
ACCOUNT NAME	SUNHAK UP DAEHAKWONDAEHAKKYO
ACCOUNT NUMBER	101956-01-001525
ADDRESS	324-211, MISARIRO, SEORAK-MYEON, GAPYEONG-KUN, GYEONGGI-DO, 12461, SOUTH KOREA
TEL	+82-31-589-1500

▶ Language school account information

BANK NAME	KOREA POST OFFICE
SWIFT CODE	SHBKKRSEKPO
NATION	SOUTH KOREA
ACCOUNT NAME	SunHak Universal Peace Graduate University
ACCOUNT NUMBER	101956-05-000191
ADDRESS	324-211,MISARIRO, SEORAK-MYEON, GAPYEONG-KUN, GYEONGGI-DO, 12461, SOUTH KOREA
TEL	+82-31-589-1570 / +82-31-589-1572

③ Required documents

Category	Note
Document check list	* Ref. school form (<u>All the documents on the list are to be submitted.</u>)
Application form	Fill out graduate school or language school application form ※Attach photo
Self-introduction	* Ref. school form * Photo must be attached
Study plan	* Ref. school form
Letter of recommendation	* Ref. school form ※1 Recommendation written by leader in charge ※1 Recommendation signed by regional group chair
Consent for use of personal information	* Ref. school form
Signed consent form	* Ref. school form (For those who graduated from non-Korean universities)
ID photo	* JPEG high resolution file (400dpi) with white background * Photo taken within the past 6 months(Size: 3.5×4.5)
Passport copy	* Copy of the page with your signature and ID photo * For foreigners also a copy of the page with the visa and immigration stamps
Family relation certificate	* Ref. school form (to be filled out on your own)
Graduation certificate/Certification	* Bachelor degree certification from 4-years university issued within the past 2 years

of expected graduation	<p>(Those who submit certificate of expected graduation must submit the graduation certificate before the beginning of the semester)</p> <p>* Those who have acquired a degree in foreign universities must attach apostille certification, or have their graduation certificate approved by the Korean consulate within the country affiliated with the school, or the consulate resided in Korea. (Those who have graduated from a Chinese university should apply for the issuance of authentication certificate at the center for accreditation of academic background, run by the Chinese government. Online application is possible.)</p>
University transcript	<p>* The transcript must be issued within the past two years. Grades(marks) in percentage and acquired credits should be clearly inscribed.</p> <p>* Check your transcript prior to submission and if any of the requirements above is lacking, request the school to issue additional paper with your grades in percentage signed with the school's seal.</p> <p>* If you have transferred schools, attach the transcript of your previous school as well.</p> <p>* If you have acquired a degree overseas (in a nation other than your own), you should have the transcript notarized prior to submission. (In case of foreign inscription, English translation must be attached.)</p>
TOPIK Certificate(for foreigners applying for the grad. school)	<p>* TOPIK certification for level 3 or above (Certificate of TOPIK level 5 must be submitted before graduation from graduate school)</p>
Alien registration card (1 copy)	<p>*Foreigners residing in Korea: Photo copy of the alien registration card</p>
Medical report (1 copy each)	<p>* Blood test, X-ray, urine test results must be included</p>
Receipt on remittance of application fee	<p>* Account remittance receipt / confirmation document</p>
Candidate report	<p>* UP cadet candidate report</p>
Post address for submitting original documents (graduate school applicants only)	<p>SunHak Universal Peace Graduate University, 324-211, Misari-ro, Seorak-myeon, Gapyeong-gun, Gyeonggi-do, 12461 Rep.of Korea</p>

4) Important notice regarding submission of documents

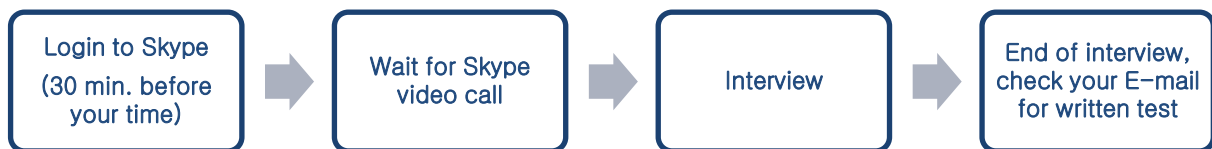
- ① The graduate school applicants will have their application registered once every original document is sent in and application fee remitted.
- ② The language school applicants will have their application registered once every document is sent as data file (Microsoft Word or PDF) and application fee remitted.
Note that all original documents must be brought to school upon enrollment since they will be necessary for the graduate school application after the language school course is over.
- ③ All documents submitted to school must be filled out in English, Korean, or Japanese.
- ④ Any candidate submitting the documents after the deadline will automatically be disqualified. Original documents will not be returned after submission.
- ⑤ Any false information discovered on the submitted papers will cause cancellation of admission.
- ⑥ Please be extra careful upon sending important documents internationally. Please make sure to send the documents within the submission period, using the EMS with location tracking service in case the mail gets lost.

5 Admission schedule

Skype Interview

- 1) **Date:** November 27(Wed.)~29(Fri.), 2019 tentative
- 2) **Participants:** Applicants residing overseas
- 3) **Entrance exam:** Interview, Divine Principle test, English test
※Physical test scheduled during 7-day freshmen workshop
- 4) **Please check below prior to the interview:**
 - Internet connection, screen brightness, computer camera, microphone, speaker
 - Skype ID (please make one if you do not have Skype account)
 - Neat attire

5) Interview and written test process



- Please login 30 minutes prior to your Skype interview hour
- **Wait for the contact** (The staff will send Skype message beforehand)
- **Start interview** (Korean-English, English-Korean translation provided)
 - ※Available translation: English, Korean, Japanese
- **Right after the interview, please check your E-mail for the written test** (Divine principle test, English test) in WORD files. Fill out both of them within 2 hours and send the files back.
 - ※If there is any technical problem receiving or sending the files, please take contact with the staff as soon as possible in order to avoid disqualification.

6 Notice to accepted candidates

1) **Announcement of acceptance:** December 13(Fri.), 2019

The candidates will be contacted individually by the Global HR Department.

2) **Visa process for the accepted candidates** (* details to be announced later)

- ① Please obtain a D-2 visa through the Korean Embassy in your own country, or country near your own. Please make sure to enter Korea before the 7-day workshop starts.
- ② It may take around 3~4 weeks for the visa to be issued after application. Please begin the visa process as soon as you receive the enrollment notice and admission certificate document. It is highly recommended that you have most or all official documents notarized and apostilled prior to receiving the admission certificate due to the length of time required to notarize and get apostille for the documents.
- ③ Once the visa is obtained and the plane ticket is purchased, please inform the Global HR Department by E-mail.

3) UP cadet 7-Day Freshmen Workshop

- ① **Date** : To be announced later
- ② **Place** : SunHak Universal Peace Graduate University
- ③ **Participants** : All accepted 8th class cadets
- ④ **Things to prepare** : Divine Principle (Korean), Chambumo Gyeong (Korean), Cheon Seong Gyeong (Korean), Holy Song Book (Korean), toiletries, personal items for a semester, personal medicine, personal clothes, formal suit/attire (black color), dress shoes (black), sneakers, sportswear, personal laptop, white T-shirts

7 Important notes upon entering the UP cadet course

- 1) SunHak Universal Peace Graduate University cadet course is an educational program for those who wish to pursue the public life and become leaders of the Unification movement, and consists of a 3-year course (Master in ministry for 2 years and 1 year internship abroad). If starting from the language school course it becomes 4 years in total.
- 2) Following the guideline of the Ministry of Justice in Korea, it is required by law for foreigners to be certified in TOPIK level 3 or above in order to enter graduate school. We offer 1 year course of Korean study at language school for those who needs to fulfill this requirement.
- 3) There are special activities including witnessing, fundraising, and voluntary work in Korea and abroad during the summer and winter.
- 4) UP cadets cannot take part in any form of matching or Blessing process while attending the cadet program. Those already blessed with a spouse should make sure to gain permission and sufficient understanding of their respective spouses before applying for the program.
- 5) Each candidate should prepare a minimum allowance of \$1,000 which will be needed to cover personal expenses while staying at school besides the special scholarship provided by the school (tuition, dormitory, educational fees).
- 6) Please prepare a personal laptop for studying. It is strongly recommended that language school students have electronic dictionary prior to entering the school.
- 7) Enrollment will be cancelled if the candidate is unable to enter Korea prior to the 7-day

workshop for freshmen, or if any other reason for disqualification (physical, psychological difficulties or problems with faith issues) is discovered during the workshop.

- 8) Any enrolled candidate who is unable to complete the program due to poor evaluation caused by inappropriate behavior or unfulfilled academic requirement (i.e. TOPIK level 3) will be dismissed from the cadet program and must refund all scholarship. The same applies for those who drop out of the program in the middle.
- 9) Accepted candidates from China and Cuba need to obtain additional documents for visa issuance from the Korean Embassy in their home countries.

8 Inquiry

1) Admission consultation

▶ Global HR Department

Tel: English, Japanese +82-31-589-1585, 1587

E-mail: sunhak-up@daum.net

2) Download application documents

▶ Homepage: www.sunhakup.ac.kr

3) Registration of application and visa documents

▶ Graduate school office

Tel: +82-31-589-1555

E-mail: apply_gs@sunhakup.ac.kr

▶ Language school office

Tel: +82-31-589-1573

E-mail: tli@sunhakup.ac.kr